

## **Volunteer Projects with the Children's Advocacy Center (CAC) of Benton County**

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### **Special Projects**

- Yard maintenance – weed pulling, leaf-raking, flower bed mulching, etc.
- Organizing CAC scrapbooks with newspaper articles
- Putting together CAC informational packets
- Help with folding, stuffing and sealing newsletters and with other mail-outs

### **Clerical Assistance**

- Assist with general office duties including typing, filing, copying, and shredding
- Computer data input
- Other secretarial/receptionist duties
- Answer telephone, route phone calls, take messages, answer door

### **Fundraising/Public Relations/Events Volunteer Needs**

#### **Cherishing Children 5k Glow Run, 1-Mile Fun Walk, & 400-Yd Dash**

Friday, April 21, 2017 | Downtown Rogers | 5:00 p.m.

Volunteer Opportunity: Help is needed with gift bag prep the week prior to the event. Volunteers are also needed the day of the event to help with set up, to work the registration table and drink stations, and to help with clean-up after the event.

#### **Sky Dive for Kids**

Saturday, August 5 and Sunday, August 6, 2017 | Sky ranch, Siloam Springs

(Rain dates: August 12 & 13)

Involvement Opportunity: We will be asking for companies to select a representative employee to sky dive. Co-workers will be asked to support this individual by helping them to raise the minimum \$1,000 in donations that will benefit the CAC through this event. We are hoping to confirm 45 participants by May 2017.

Volunteer Opportunity: Help is needed with goody bag prep the week prior to the event.

#### **Cherishing Children Dinner & Awards Presentation**

Thursday, September 21, 2017 | John Q. Hammons Center, Rogers | 6:30 p.m.

Volunteer Opportunity: Help is needed to set up for the dinner and to help with clean-up after the dinner. Set-up will occur from 2:00-4:00 p.m. and clean-up is from 9:00-10:00 p.m. the day of the event.

#### **Sweetest Day**

Saturday, October 14, 2017 | Pinnacle Hills, Rogers | 6:00 p.m.

Volunteer Opportunity: Help is needed to set up for the event on Friday, October 13 and also on Saturday morning. Help with clean-up is also needed the night of the event at 10:00 p.m.